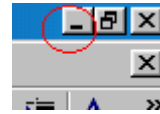
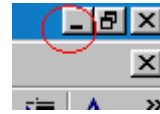


COPY GRAPHICS FROM THE INTERNET TO MSWORD



1. Open MsWord and minimize by clicking on the  in the upper right hand corner.
2. Open the Internet Explorer
3. Find a graphic on the Internet
4. Left mouse click on the graphic to select the graphic
5. Edit – Copy *or (Ctrl key & c key)*
6. Switch back to MsWord by clicking on MsWord on the status bar (bottom of screen)
7. Click where you want to place the graphic
8. Click on Edit – Paste *or (Ctrl key and V key)*

You can also use these steps to copy graphics to other programs