

**Minutes of the Ponca Public Schools  
Board of Education Hearings and Regular Meeting  
July 19, 2021  
Posting Date: July 15, 2021**

The Board of Education of Dixon County School District 1 (also known as Ponca Public Schools) held a student fee hearing, a parental involvement hearing, and a regular meeting on Monday, July 19, 2021 in the Ponca Public Schools library at 505 3<sup>rd</sup> Street, Ponca, Nebraska. All were convened in open and public session and advance notice was publicly posted at the Bank of Dixon County, the Dixon County courthouse, the post office and the school house door, published in the Nebraska Journal Leader, and given to all members of the Board of Education. Availability of the agenda was communicated in the publicized notice and a current copy of the agenda was kept continuously current and available for inspection at the office of the Superintendent of Schools. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

Members present were Kenton Book, Monte Burki, Richard Dohma, Shawn Fethkenher, John Gill and Phil Kramper. Others present were Supt. Brendan Calahan, Principal Derek Lahm, Principal Bob Hayes, Kristie Hayes, Secretary Lorrie Huston and 2 visitors.

President Book opened the student fee hearing at 7:00 p.m. and welcomed public comment. Roll call was taken and all board members were present. There was no public comment heard. The hearing closed at 7:05 p.m.

President Book opened the parental involvement hearing at 7:05 p.m. and welcomed public comment. Roll call was taken and all board members were present. There was no public comment heard. The hearing closed at 7:10 p.m.

President Book called the regular meeting to order at 7:10 p.m., informed the public that a current copy of the Open Meetings Act is posted on the wall of the meeting room, and led the salute to the flag. Roll call was taken and all members were present.

There were no requests to speak before the Board.

Karen Rush brought ice cream and treats on behalf of the Ponca Alumni Association to welcome Superintendent Calahan. The board took a short break to enjoy the food.

Dohma moved to approve the consent agenda and Burki seconded the motion. Voting Yea: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U. The consent agenda included approval of the agenda; the minutes of the June 21, 2021 regular meeting; the treasurer's report showing a general fund balance of \$2,447,836.19, a depreciation fund balance of \$279,963.30, a bond fund balance of \$625,249.16, a special building fund balance of \$269,174.28, an employee benefit fund balance of \$8,271.77, an activity fund balance of \$240361.28, and a school nutrition fund balance of \$59,725.89; general fund disbursements of \$168,991.15; credit card payments; and the July payroll report.

Superintendent Calahan, Principal Lahm, and Principal Hayes gave the administration reports.

The Safe Return to School Plan and the public input comments were reviewed. Gill moved to approve the Safe Return to School Plan as presented. Dohma seconded the motion. Voting Yea: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U.

No action was taken on the Midwest Alarm kitchen freezer monitoring bid. The item will be discussed again at next month's meeting.

The following policies were adopted on the final reading with a motion by Fethkenher and a second by Gill. Voting Yea: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U. Policy #1200 – Anti-harassment policy, Policy #3132 – Internal Controls, Policy #4003 – Employee Antidiscrimination, Policy #4003a – Notice of Nondiscrimination, Policy #4003b – Complaint form – Discrimination, harassment or retaliation Policy #4007 – FMLA Policy –Forms -2A-WH-381 Notice of Eligibility and Rights & Responsibilities-Rev June 2020, Forms 3-WH-382 Designation Notice – Rev June 2020, Forms 4 –WH-380-E Certification Health Provider –EE Health Rev June 2020, Forms 5-WH-380-F Certification of Health Care Provider for Family Members Serious Health Condition WH-380-F Rev June 2020, Forms 7 – WH-385 – Family Military Leave Certification for Serious Injury to Service member - Rev June 2020, and Forms 6 – WH-384 Certification of Qualifying Exigency for Military Family Leave - Rev June 2020, Policy #5002 – Form-Affd child age 6 to not attend school – plus dis-enroll to attend homeschool, Policy #5002 – Form –Withdrawal from mandatory attendance, Policy #5401 – Equal Opportunity Policy #5401z – Complaint form – Discrimination, harassment or retaliation, and Policy #6600 – Sped Policy.

Burki moved to approve the 2021-22 Employee Handbook as presented. Dohma seconded the motion. Voting Yea: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U.

Fethkenher moved to approve the 2021-22 Student Handbook as presented. Dohma seconded the motion. Voting Yea: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U.

The Cedar and Dixon Counties Hazard Mitigation Plan was adopted by resolution on a motion from Kramper, second by Fethkenher. Voting Yea: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U.

The resignation of Kaye McAfee as assistant cook at the Jackson School was approved on a motion by Fethkenher, second by Gill. Voting Yea: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U.

Dohma moved to approve the hiring of classified staff as presented. Burki seconded the motion. Voting Yea: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U. Those hired were Desiree Hoelsing as Jackson head cook, Corrine Hogan as Jackson assistant cook, and Mathia Shumaker as Ponca assistant cook.

The hiring of coaching staff as presented was approved on a motion by Gill and second by Dohma. Voting Yea: Book, Dohma, Fethkenher, Gill, Kramper. Abstaining (with conflict): Burki. M.C. Those hired were Sam Burki as assistant high school football coach, Mike Brandt as assistant high school softball coach, Travis Olander as head junior high football coach, and Tricia Hoffman as assistant junior high volleyball coach.

Dohma moved to approve the hiring of Dennis Jensen, Mary Ann Tranmer, Dawn Rohan, and Randy Lukken as substitute teachers. Fethkenher seconded the motion. Voting Yea: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U.

Payment to MB Mowing for monthly sports complex maintenance in the amount of \$3793.00 was approved on a motion by Dohma, second by Fethkenher. Voting Yea: Book, Dohma, Fethkenher, Gill and Kramper. Abstaining (with conflict): Burki. M.C.

Dohma moved to approve the payment of NRCSA dues in the amount of \$850. Fethkenher seconded the motion. Voting Yea: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U.

Classified substitute pay for the 2021-22 school year was increased to \$12 per hour on a motion by Dohma, second by Burki. Voting Yea: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U.

Burki moved to designate Brendan Calahan as official accounts custodian. Fethkenher seconded the motion. Voting Yea: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U.

Fethkenher moved to designate Brendan Calahan as authorized district representative. Burki seconded the motion. Voting Yea: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U.

The 2021 District Census Report was presented.

Annual reviews were done of the Student Attendance Policy #5008, Anti-Bullying Policy #5415, Multicultural Education Policy #6370, and Title I Family Engagement Policy #6410.

The first reading of the Academic Content Standards Policy #6212 was done.

The dates for the budget hearings and the regular board meeting in September were discussed. They will be set at the August meeting.

The next regular meeting will be held August 16, 2021 at 7:00 p.m.

At 8:28 p.m., there being no further business, Dohma moved to adjourn the meeting. Fethkenher seconded the motion. Voting Yea: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U.

Respectfully submitted,

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Lorrie Huston, Board Secretary

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Kenton Book, President