

**Minutes of the Ponca Public Schools  
Board of Education Regular Meeting  
November 18, 2019**

The Board of Education of Dixon County School District 1 (also known as Ponca Public Schools) held a regular meeting on Monday, November 18, 2019 in the Ponca Public Schools library at 505 3<sup>rd</sup> Street, Ponca, Nebraska. The meeting was convened in open and public session and advance notice was publicly posted at the Bank of Dixon County, the Dixon County courthouse, the post office and the school house door, published in the Nebraska Journal Leader, and given to all members of the Board of Education. Availability of the agenda was communicated in the publicized notice and a current copy of the agenda was kept continuously current and available for inspection at the office of the Superintendent of Schools. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

President Book called the regular meeting to order at 7:30 p.m., informed the public that a current copy of the Open Meetings Act is posted on the wall of the meeting room, and led the salute to the flag. Roll call was taken and the following members were present: Kenton Book, Richard Dohma, Shawn Fethkenher, John Gill and Phil Kramper. Absent: Monte Burki. Others present were Supt. Jody Phillips, Principal Bob Hayes, Principal Derek Lahm, Kristie Hayes, Sec. Lorrie Huston and several visitors.

Dohma moved to excuse absent member Burki. Fethkenher seconded the motion. Voting Aye: Book, Dohma, Fethkenher, Gill, and Kramper. M.C.

There were no requests to speak before the Board.

Dohma moved to approve the consent agenda and Gill seconded the motion. Voting Aye: Book, Dohma, Fethkenher, Gill, and Kramper. Absent: Burki. M.C. The consent agenda included approval of the agenda; the minutes of the October 16, 2019 meeting; the treasurer's report showing a general fund balance of \$928,850.36, a depreciation fund balance of \$188,851.47, a bond fund balance of \$680,752.12, a special building fund balance of \$284,010.15, an employee benefit fund balance of \$6,073.90, an activity fund balance of \$244,905.86, and a school nutrition fund balance of \$9,538.60; general fund disbursements of \$115,414.23; bond fund disbursements of \$427,351.88; credit card payments; and the November payroll report.

A payment to MB Mowing in the amount of \$1,838.36 for sports complex maintenance was approved on a motion by Fethkenher, second by Dohma. Voting Aye: Book, Dohma, Fethkenher, Gill, Kramper. Absent: Burki. M.C.

Supt. Phillips, Principal Lahm and Principal Hayes gave the administration reports. Richard Dohma reported the board communications.

School improvement team members Lisa Wenger and Adam Simington gave a presentation on the activities of the team and the preparations for accreditation.

Kristie Hayes presented the 2019-20 District Enrollment and Demographics Report.

Discussion and informational items included the monthly student enrollment report and the first reading of Policy 5006 – Option Enrollment.

Kramper moved to approve the option enrollment into the district of a Sophomore student. Gill seconded the motion. Voting Aye: Book, Dohma, Fethkenher, Gill, Kramper. Absent: Burki. M.C.

Dohma moved to accept the 2018-19 District Audit, second by Kramper. Voting Aye: Book, Dohma, Fethkenher, Gill, Kramper. Absent: Burki. M.C.

Classified staff job descriptions were approved on a motion by Gill, second by Fethkenher. Voting Aye: Book, Dohma, Fethkenher, Gill, Kramper. Absent: Burki. M.C.

Dohma moved to approve the resignation of Shannon Webb as head softball coach pending suitable replacement. Fethkenher seconded the motion. Voting Aye: Book, Dohma, Fethkenher, Gill, Kramper. Absent: Burki. M.C.

The resignation of Vickie Murphy as Jackson Elementary assistant cook effective December 31, 2019 was approved on a motion by Dohma, second by Fethkenher. Voting Aye: Book, Dohma, Fethkenher, Gill, Kramper. Absent: Burki. M.C.

The opening of an activity account for music activities passed with a motion by Gill, second by Dohma. Voting Aye: Book, Dohma, Fethkenher, Gill, Kramper. Absent: Burki. M.C.

Dohma moved to approve a \$5000 transfer from the General Fund to the Activity Fund music account. Fethkenher seconded the motion. Voting Aye: Book, Dohma, Fethkenher, Gill, Kramper. Absent: Burki. M.C.

A bid from Suter for the cleaning and flush work of the Jackson school heating unit was approved on a motion by Kramper and second by Dohma. Voting Aye: Book, Dohma, Fethkenher, Gill, Kramper. Absent: Burki. M.C.

The next regular meeting will be held on Monday, December 16, 2019 at 7:00 p.m.

At 8:46 p.m., there being no further business, Dohma moved to adjourn the meeting. Gill seconded the motion. Voting Aye: Book, Dohma, Fethkenher, Gill, Kramper. Absent: Burki. M.C.

Respectfully submitted,

Lorrie Huston, Board Secretary