

**Minutes of the Budget Hearing,
Tax Request Hearing, and the Regular Meeting of the
Board of Education of Ponca Public Schools
September 16, 2019**

The Board of Education of Dixon County School District 1 (also known as Ponca Public Schools) held a budget hearing, final tax request hearing, and regular meeting on Monday, September 16, 2019 in the Ponca Public Schools library. All were convened in open and public session and advance notice was publicly posted on the school doors, at the post office, the Dixon County Courthouse, the Bank of Dixon County and given to all members of the Board of Education.

President Book opened the budget hearing at 7:30 p.m. and welcomed public comments. Roll call was taken. Members present were Book, Burki, Dohma, Fethkenher, and Kramper. Absent: Gill. The budget hearing closed at 7:35 p.m.

Book opened the final tax request hearing at 7:35 p.m. and welcomed public comments. Roll call was taken. Members present were Book, Burki, Dohma, Fethkenher, and Kramper. Absent: Gill. The hearing was closed at 7:40 p.m.

President Book called the regular meeting to order at 7:40 p.m., informed the public that a current copy of the Open Meetings Act is posted on the wall of the meeting room, and led the salute to the flag. Roll call was taken. Members present were Book, Burki, Dohma, Fethkenher, and Kramper. Absent: Gill. Others present included Supt. Phillips, Principal Lahm, Kristie Hayes, Sec. Huston and several visitors. Princ. Hayes was absent due to a home JV football game.

Fethkenher moved to approve the absence of John Gill. Burki seconded the motion. Voting Aye: Book, Burki, Dohma, Fethkenher, and Kramper. M.C.

There were no requests to speak before the Board.

The consent agenda was approved on a motion by Dohma and a second by Fethkenher. Voting Aye: Book, Burki, Dohma, Fethkenher, and Kramper. Absent: Gill. M.C. The consent agenda included approval of the agenda, the minutes of the August 19, 2019 meeting, the treasurer's report showing a general fund balance of \$389,458.79; a depreciation fund balance of \$242,107.66; a bond fund balance of \$522,709.77; a special building fund balance of \$304,457.54; an employee benefit fund balance of \$6,068.66; an activity fund balance of \$213,661.89; and a school nutrition fund balance of \$15,572.22; general fund disbursements of \$67,979.40, credit card charges and the September payroll report.

Dohma moved to approve payment to MB Mowing in the amount of \$2100 for the monthly sports complex maintenance. Fethkenher seconded the motion. Voting Aye: Book, Dohma, Fethkenher, and Kramper. Abstaining (with conflict): Burki. Absent: Gill. M.C.

Payment to NASB in the amount of \$30 for NAEP annual membership passed on a motion by Fethkenher, second by Burki. Voting Aye: Book, Burki, Fethkenher, Kramper. Abstaining (with conflict): Dohma. Absent: Gill. M.C.

Supt. Phillips and Principal Lahm gave the administration reports. Richard Dohma reported the Board communications. Supt. Phillips presented the monthly student enrollment report.

Dohma moved to adopt the 2019-20 fiscal year district budget as published and presented. Burki seconded the motion. Voting Aye: Book, Burki, Dohma, Fethkenher, Kramper. Absent: Gill. M.C.

The 2019-20 Final Property Tax Request of \$4,119,989.00 for the General Fund and \$555,556.00 for the Bond Fund was approved on a motion by Burki, second by Fethkenher. Voting Aye: Book, Burki, Dohma, Fethkenher, Kramper. Absent: Gill. M.C.

The 2019-20 special education services contract with South Sioux City Community Schools passed with a motion by Dohma, second by Kramper. Voting Aye: Book, Burki, Dohma, Fethkenher, Kramper. Absent: Gill. M.C.

The local substitute requests of Kari Rooney and Kassie Nitzsche passed with a motion by Dohma, second by Burki. Voting Aye: Book, Burki, Dohma, Fethkenher, Kramper. Absent: Gill. M.C.

Dohma moved to approve the purchase of a Chevy Suburban and car not to exceed \$55,000. Fethkenher seconded the motion. Voting Aye: Book, Burki, Dohma, Fethkenher, Kramper. Absent: Gill. M.C.

Fethkenher moved to adopt Policy #5506 (Safe Pupil Transportation Plan). Burki seconded the motion. Voting Aye: Book, Burki, Dohma, Fethkenher, Kramper. Absent: Gill. M.C.

The Ponca Public Schools Administrator master job description was approved on a motion by Dohma, second by Fethkenher. Voting Aye: Book, Burki, Dohma, Fethkenher, Kramper. Absent: Gill. M.C.

The Ponca Public Schools Superintendent job description passed with a motion by Kramper and second by Fethkenher. Voting Aye: Book, Burki, Dohma, Fethkenher, Kramper. Absent: Gill. M.C.

The Ponca Public Schools Elementary Principal job description passed with a motion by Fethkenher, second by Dohma. Voting Aye: Book, Burki, Dohma, Fethkenher, Kramper. Absent: Gill. M.C.

The Ponca Public Schools Secondary Principal job description passed with a motion by Kramper and second by Dohma. Voting Aye: Book, Burki, Dohma, Fethkenher, Kramper. Absent: Gill. M.C.

The Ponca Public Schools Athletic Director job description passed with a motion by Fethkenher, second by Dohma. Voting Aye: Book, Burki, Dohma, Fethkenher, Kramper. Absent: Gill. M.C.

The Ponca Public Schools Business Manager job description passed with a motion by Burki, second by Kramper. Voting Aye: Book, Burki, Dohma, Fethkenher, Kramper. Absent: Gill. M.C.

The next regular board meeting will be held October 21st, 7:30 p.m. in the school library.

At 8:50 p.m. Kramper moved to adjourn the meeting. Fethkenher seconded the motion. Voting Aye: Book, Burki, Dohma, Fethkenher, Kramper. Absent: Gill. M.C.

Respectfully submitted,

Lorrie Huston, Board Secretary