

**Minutes of the Regular Meeting of the  
Board of Education of Ponca Public Schools  
December 18, 2017 7:00 p.m.**

The Board of Education of Dixon County School District 1 (also known as Ponca Public Schools) held a regular meeting on Monday, December 18, 2017 in the Ponca Public Schools fine arts auditorium. The meeting was convened in open and public session and advance notice was publicly posted and given to all members of the Board of Education. Members present were Book, Burki, Dohma, Fethkenher, Gill and Kramper. Others present included Supt. Phillips, Principal Lahm, Principal Hayes, Sec. Huston and several visitors.

President Book called the regular meeting to order at 7:00 p.m., informed the public that a current copy of the Open Meetings Act is posted on the wall of the meeting room, and led the salute to the flag. Roll call was taken and all members were present.

There were no requests from the audience to speak.

Principal Lahm introduced junior Ely McCluskey and senior Alison Brennan who shared the benefits they have experienced from participating in the junior interview unit.

The consent agenda was approved with a change in the order of agenda items moving item 8.1 to item 4.1 on a motion by Dohma and a second by Fethkenher. Voting Aye: Book, Burki, Dohma, Fethkenher, Gill and Kramper. M.C. 6-0. The consent agenda included approval of the agenda with the above change, the minutes of the November 20, 2017 meeting, financial reports consisting of the treasurer's report showing a general fund balance of \$288,956.15; a depreciation fund balance of \$182,574.94; a bond fund balance of \$395,577.68; a special building fund balance of \$392,972.99; an employee benefit fund balance of \$1,486.17; an activity fund balance of \$190,896.44; a school nutrition fund balance of \$14,613.61; and claims and accounts consisting of general fund disbursements of \$44,507.43. Credit card payments and the payroll report were also approved.

Gill moved to approve the payment of check #25559 to MB Mowing of \$1373.42. Dohma seconded the motion. Voting Aye: Book, Dohma, Fethkenher, Gill and Kramper. Abstaining (with conflict): Burki. M.C.

Supt. Phillips thanked Diane Sullivan and the Ponca Education Association for the food they provided at the meeting. Saturday, January 13<sup>th</sup> will be the annual Ponca Board of Education retreat with NASB. Other items reported on included the purchase of a malware prevention subscription, an update on connecting the fire alarms to the 911 system, meeting with the Allen superintendent, using the Cube for streaming events, plumbing repairs, updating district policies to an electronic format, and his attendance at the legislative issues meeting.

Principal Lahm noted recent student accomplishments which included the 4<sup>th</sup> place finish of the district one-act performance and the Jill Miller concert participation of several choir members at the Sioux City Orpheum theatre. He added his thanks for the teachers, guidance and volunteers in making the junior interview unit so worthwhile. The ACT test for juniors will be given on April 4<sup>th</sup>. The certified staff has been productive with PLC meetings and the school improvement team has completed their annual progress review.

Principal Hayes reported on the completion of MAP testing for the second time at Jackson elementary, the elementary student council led a successful food drive campaign for the food bank, the 3<sup>rd</sup> grade students made gingerbread houses, and the 3-6 grade classes will be going to the movie Wonder on December 21<sup>st</sup>. Next year's football district will be the same except for the loss of Lutheran High Northeast and the gain of Norfolk Catholic.

Kristie Hayes gave the technology report. They have been working to rid the computers of a virus and are getting ready for student testing next semester.

There were no open enrollment requests.

The resignation of Jessica Templeman as head volleyball coach pending suitable replacement passed on a motion by Burki and second by Fethkenher. Voting Aye: Book, Burki, Dohma, Fethkenher, Gill, Kramper. M.C.

Supt. Phillips presented the 2016-17 annual report. The report was approved on a motion by Dohma, second by Gill. Voting Aye: Book, Burki, Dohma, Fethkenher, Gill, Kramper. M.C.

Burki moved to approve the annual maintenance contract for Jackson elementary by C.W. Suter. Dohma seconded the motion. Voting Aye: Book, Burki, Dohma, Fethkenher, Gill, Kramper. M.C.

Kramper moved to approve the purchase of the AptaFund accounting system. Dohma seconded the motion. Voting Aye: Book, Burki, Dohma, Fethkenher, Gill, Kramper. M.C.

Supt. Phillips gave an update on the number of certified teachers who have been evaluated to date.

Kramper moved to approve the service animal policy update to include therapy animals. Gill seconded the motion. Voting Aye: Book, Burki, Dohma, Fethkenher, Gill, Kramper. M.C.

A report of 113 superintendent duty days through December 18, 2017 was given by Mr. Phillips.

At 8:00 p.m., Gill made a motion to enter into executive session for personnel and the evaluation of job performance clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law. Burki seconded the motion. Voting Aye: Book, Burki, Dohma, Fethkenher, Gill, Kramper. M.C. The executive session was declared over at 9:45 p.m.

Kramper moved to approve the Superintendent contract amendment. Burki seconded the motion. Voting Aye: Book, Burki, Dohma, Fethkenher, Gill, Kramper. M.C.

The next regular board meeting will be held January 15, 2018 at 7:00 p.m.

At 9:47 p.m., Gill moved to adjourn the meeting. Burki seconded the motion. Voting Aye: Book, Burki, Dohma, Fethkenher, Gill, Kramper. M.C.

Respectfully submitted,  
Lorrie Huston, Board Secretary