

**Minutes of the Ponca Public Schools
Special Board of Education Meeting
March 25, 2020**

The Board of Education of Dixon County School District 1 (also known as Ponca Public Schools) held a special meeting on Wednesday, March 25, 2020 in the Ponca Public Schools library at 505 3rd Street, Ponca, Nebraska. The meeting was convened in open and public session and advance notice was publicly posted at the Bank of Dixon County, the Dixon County courthouse, the post office and the school house door, and given to all members of the Board of Education. Availability of the agenda was communicated in the publicized notice and a current copy of the agenda was kept continuously current and available for inspection at the office of the Superintendent of Schools. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public. The open session of the meeting was available to the public via videoconference due to the CDC's limitation of public gatherings to 10 people or less.

President Book called the meeting to order at 6:30 p.m., informed the public that a current copy of the Open Meetings Act is posted on the wall of the meeting room, and led the salute to the flag. Roll call was taken and the following members were present: Kenton Book, Monte Burki, Richard Dohma, Shawn Fethkenher, John Gill and Phil Kramper. Others present were Supt. Jody Phillips, Principal Derek Lahm, Principal Bob Hayes, and Sec. Lorrie Huston.

There were no requests to speak before the Board.

Superintendent Phillips reported on the district's emergency response staffing plan during the school closure for the COVID-19 pandemic. He thanked the teachers, staff and parents for their efforts in the transition to provide for continued student education.

Principal Hayes and Principal Lahm reported on the continuity of instruction and the learning plan during school closure.

Burki moved to approve the Emergency Response Declaration due to COVID-19. Fethkenher seconded the motion. Voting Aye: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U.

Dohma moved to approve the staff Work from Home Guidelines and Expectations. Fethkenher seconded the motion. Voting Aye: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U.

The Classified Staff Return to Work Agreement for the duration of the school closure was approved on a motion by Gill, second by Dohma. Voting Aye: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U.

Burki moved to approve the Community Dispensing Memorandum of Understanding with the Northeast Nebraska Public Health Department. Fethkenher seconded the motion. Voting Aye: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U.

With a motion by Dohma, second by Gill, the Board entered into executive session at 7:09 pm for personnel and the evaluation of job performance clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law. Voting Aye: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U.

At 8:11 pm, Dohma moved to end the executive session and resume open session. Burki seconded the motion. Voting Aye: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U.

Burki made a motion to conduct a search for an interim superintendent. Dohma seconded the motion. Voting Aye: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U.

The next regular meeting will be held on Monday, April 20, 2020 at 7:30 p.m.

At 8:14 pm, there being no further business, Dohma moved to adjourn the meeting. Gill seconded the motion. Voting Aye: Book, Burki, Dohma, Fethkenher, Gill, and Kramper. M.C.U.

Respectfully submitted,

Lorrie Huston, Board Secretary

Kenton Book, Board President